

**Westbury Area Improvement Corporation (WAIC) Board Meeting & Westbury  
Super Neighborhood #37 Monthly Meeting Tuesday, Nov 19, 2024 10:10 AM  
Meeting at Shannon Walker Library, 11630 Chimney Rock Rd.**

**Attendees:** Skip Reeder, Becky Edmondson, Lindsey Pollock, Cindy Chapman, David Roschke, Marcia Hartman, Cappy Selig, Susan Shafer, Debbie Gordon, Stephen Polnaszek, Lucy McLaughlin, Veronica Hernandez, Brian Pendleton.

**Call to Order & Welcome- 10:10 am & Introductions and Visitors, if any:**

Meeting called to order at 10:14.

We became a Super Neighborhood 19 years ago. Our by-laws are missing an election process needed to qualify for the Department of Neighborhoods grant. Our Super Neighborhood consists of the Westbury Civic Club and WAIC. The presidents of the two organizations are co-chairs. Proposed change: The positions of Secretary and Treasurer will be elected from the membership of the WAIC and WCC at the annual meeting of the WAIC in November. Cappy moved to accept this proposal and David seconded. Approved unanimously.

**Secretary:** Minutes from October 2024- Susan asked that October minutes be accepted as presented.

**New Business:** Vice- President: Election of officers. David presented slate of officers:

President: Becky Edmondson

Vice-President: David Roschke

Treasurer: Marcia Hartman

Secretary: Susan Shafer

Skip moved to accept slate. Cappy seconded. Approved unanimously.

Cindy moved that slate of officers be approved for Super Neighborhood 37. Skip seconded. Approved unanimously.

**Treasurer's report:** Marcia presented 2025 Budget. We need to void uncashed checks. We allocated money for the HISD District 9 celebration. Since the takeover, check has never been cashed so we need to void it. Cappy moved, Lindsey seconded. Check for \$941.06 will be voided. Passed unanimously.

We go to great lengths to keep our financial report transparent and post on the website. Marcia distributed a list of motions passed and expenditures for 2024. Anderson Elementary has about \$700 remaining for the year. Marcia circulated a list of proposed expenditures for 2025: \$11,870. Cappy moved to approve the 2025 budget as presented and David seconded. Approved unanimously.

Becky wrote an election review in The Crier and pointed out that Westbury voted heavily against the Houston ISD bond initiative. Important to note that Westbury supported bonds in past elections.

**Old business:**

The WAIC will be the sponsor of the Company on Stage play, "The Twelve Days of Christmas" on December 15 at 2:00 p.m.

We have a number of tickets available (Kathryn will verify) so this should make a nice holiday outing for those of us who would like to go.

Deck the Halls parade: December 14

The Westbury Community Garden turns 15 (years) in April. All donations over \$1,000 will have the name of the donor organization on some new signage which will be 8' tall. Planks are different colors according to donation level. David moved to donate \$2,000 and Lindsey seconded. Approved unanimously.

David acknowledged the investment in CDs that has allowed us to donate money in support of other organizations.

### **Administrative Cost:**

This will cover the costs of running the business of a Super Neighborhood. A reimbursement form must be completed and submitted with the receipt for reimbursement payment. May 15, 2025 is the deadline for Administrative Cost reimbursement. Suggestions included banners for events and meetings, business cards, name tags, copies, office supplies, postage, National Night Out items. Total funds available: Up to \$2,000.

### **Around the table:**

Veronica: Said that various city departments will have upcoming changes. Asked if we are seeing more nuisance properties. Cindy mentioned that there seems to be some construction at former Friendly Store and could not find a permit. Veronica will schedule a drive-around. Will host Thanksgiving luncheon this Thursday at the South Gessner Station. Lee Donovan is the new commander. James Dale is new commander at SW station.

Brian: Bayland Mobile Dental Clinic on Thursdays at 8:30 for any Harris County resident. Mentioned Apprenticeship and LaTiendita Food Program Precinct 4 is also conducting a Healthy Parks Survey. (See fliers or go to Precinct 4 website.)

Dec. 14: Legacy tree giveaway from 1:00-3:00 at Bayland. Will give away 100 trees. Also mentioned that there is a designated person at Harris County Flood Control named Will Sherman who may be able to help with brick wall repair.

We will not meet in December. Next meeting will be Jan 21.

**SN Administrative items:** We need a logo

**Project grants:** Present ideas

### **SNGP (Super Neighborhood Grant Program)**

The SNGP will cover projects that improve, benefit, or beautify SNs. The SNGP Application is open from October 7 and **due November 29, 2024**. Up to \$7,000. Last year we painted the Shannon Walker utility box. Reminder: Projects can be started only AFTER a notification of application award by the City of Houston has been issued to your organization. The project must be completed with financial supporting documentation submitted by **June 2, 2025**.

Discussion of ideas: Brick wall at Chimney Rock and West Belfort needs to be repaired. Cindy was concerned that maintenance of that wall would be our ongoing responsibility if we took it on. Not clear who owns the property. Cindy mentioned that the library entrance could be improved to hide the construction equipment. Lindsey mentioned the post office needing beautification (someone mentioned federal responsibility) and the Platou Community Center floor. Could work on neighborhood sign beds. Suggested new landscaping with native plants. Debbie mentioned black-eyed Susans, which intersperse with grasses.

Discussed developing a plan to upgrade Westbury sign beds using Water Smart native plants and to serve as an example to homeowners who are replacing their own plants. Dead pines need to be removed at Hillcroft and W. Airport. (Can call 311) Mentioned Hager Park and Chimney Rock Park negligence. David mentioned traffic lane stripes which have faded and named specific streets. Becky reminded us about the former Super Neighborhood action plan which prioritized repairs. After discussing several ideas and possible planting projects, Becky Edmondson asked Debbie Gordon and Cindy Chapman to do more research and respond to her with details by November 21. Research resulted in a motion by Debbie Gordon and seconded by Cindy Chapman to submit a Super Neighborhood grant application to the Dept. of Neighborhoods for the "Gardening Within Reach" project at the Westbury Community Garden. Passed with a majority vote.

The Westbury Civic Club voted to write a letter in support of this project.

Meeting adjourned: 11:45.

### **Calendar of Upcoming Events:**

Ribbon Cutting for Donald Perkins trail will be sometime after the first of the year.